

Town of Plum Lake

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Town Board Meeting

Tuesday, June 25, 2024, beginning at 9:00 am

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 9:00 am by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Treasurer Klager, Clerk Lechner, Public Works Foreman, Jeremy Arnold, Mark Farley from Riesterer & Schnell, Inc, Steve Jamroz from Blue Design Group (via Zoom), Sam Wessel from North Central Regional Planning Commission (via Zoom) and nine (9) other people were in attendance.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Approve Agenda to be Discussed in any order:

Supervisor Eliason made a motion to discuss the agenda in any order. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

5. Approval of Minutes from previous meetings:

Supervisor Eliason made a motion to accept the Town Board meeting minutes as presented for May 28, 2024, May 29, 2024, June 4, 2024, June 11, 2024, and June 17, 2024. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

6. Discussion and Action on the following:

A. Flexible Facilities Program Grant

1. Budget:

Steve Jamroz from Blue Design Group stated that the site plan, location, and floor plan are pretty well set. Estimates are based on \$357 per square foot approximately. He stated that numbers are still needed for tables and chairs. Notification for grant award will be October 1, 2024. Steve stated that the goal would be to have a plan in hand within 5-6 months to begin getting bids. He recommended having an accurate survey of the land completed in anticipation of the award. Supervisor Rasmussen felt that this may have been done previously and we will need to check our files. Steve stated that if the survey was completed earlier, then the Town should contact the surveyor and have them survey more of the property to the south where the garage building once stood. Steve stated that he does not believe that all of that property was surveyed before, and that this would assist in helping hit the ground running if the Town does receive the grant. Chair Postuchow and Supervisor Rasmussen feel that some of the rooms are too large. Steve Jamroz stated that many of these modifications can be made after grant approval.

2. Fundraising:

Chair Postuchow recommended trying to use the furniture that we currently have to begin with, and then possibly ask civic groups to fundraise. An option would be to have a meeting room named after your family or group if you provide all of the funds for the furnishings.

3. Grant Writing/Submission Items:

Sam Wessel from North Central Regional Planning Commission stated that he will work with Steve Jamroz on deciding which rooms will fit into which grant category. He stated that they will need a list of how many personal computers, laptops, etc. will be necessary. Sam stated that he will get any necessary financial information from Steve Jamroz. Sam also noted that a 5-year maintenance plan from the town showing that the building will stay open for the first five (5) years will be required. Supervisor Rasmussen questioned if another meeting would be helpful prior to grant submission. After some discussion it was decided that a Special Town Board Meeting would be scheduled for Wednesday, July 3, 2024, beginning at 9:00 am in the Town Hall. Prior to this meeting Sam will need a furnishings budget, IT budget, and 5-year operations plan. Supervisor Eliason will work on the furnishings budget. Supervisor Rasmussen will work on the IT budget. Chair Postuchow will work on the 5-year maintenance plan. Town Board members will turn these items into the Town Clerk upon completion. Clerk Lechner will submit a request on Clerks List asking if anyone has a telehealth room in their community building, and if so could they forward any specifications or suggestions.

B. Request for Sale of Cemetery Lot, Star Lake, Second Addition, Section A, Lot 3

1. Lajos Havas

Supervisor Eliason made a motion to approve the sale of a cemetery site in the Star Lake Cemetery, Second Addition, Section A, Site 3, to Lajos Havas. Supervisor Rasmussen seconded the motion. Motion passed unanimously.

C. Approve Operator's Licenses

1. Shauna Freund

Supervisor Rasmussen made a motion to approve an Operator's License for Shauna Freund. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

2. Thomas O'Reilly

Supervisor Eliason made a motion to approve an Operator's License for Thomas O'Reilly. Chair Postuchow seconded the motion. **Motion passed unanimously.**

3. Charles Miller

Supervisor Eliason made a motion to approve an Operator's License for Charles Miller. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

4. Evelyn Wirth

Supervisor Eliason made a motion to approve an Operator's License for Evelyn Wirth. Chair Postuchow seconded the motion. **Motion passed unanimously.**

D. Purchase New Tractor:

Mark Farley from Riesterer & Schnell, Inc. briefly described SourceWell, which satisfies the Request for Proposal (RFP) process. He stated that over 80 percent of their municipal sales are going this way. Mr. Farley gave an overview of options available. Mr. Farley stated that model 6120E is simpler and is in stock. He stated that this model was very cost effective and similar to what most townships are using. Mr. Farley stated that no downpayment is required, and that there would be no penalty for early payoff. Supervisor Rasmussen made a motion to table this discussion until after the Board returns from closed session. Supervisor Eliason seconded the motion. **Motion passed unanimously.** Discussion of this item resumed after the closed session. Supervisor Rasmussen made a motion to purchase John Deere tractor model 1620E with mower for the quoted price from Reister and Schnell and for the cost to come from line 53312 for the next six (6) months. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

E. Purchase of Broomer/Sweeper for Front-End Loader:

Supervisor Rasmussen made a motion to table the broomer/sweeper for the front-end loader until the next available meeting. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

F. Approval to Forward Proposed Ordinance 2024-004, Boating Regulation Restricting Certain Enhanced Wakes, to the DNR for Review:

Supervisor Rasmussen made a motion to approve forwarding the proposed ordinance 2024-004, Boating Regulation Restricting Certain Enhanced Wakes, to the DNR for review. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

7. Closed Session (9:45):

At 9:47 am Chair Postuchow made a motion to convene into closed session pursuant to Wis. State Section 19.85(1)(c) for the purpose of employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

8. Return to Open Session:

At 10:43 am Chair Postuchow made a motion to adjourn closed session pursuant to Wis. Stat. Section 19.85(1)(c) and return to open session. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

9. Action from Closed Session:

Supervisor Rasmussen made a motion to offer the interim clerk position to Jane Rosewicz at 25-30 hours per week and that her wages be paid from line 51418 for 2-3 months. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

10. Approval of Monthly Vouchers:

Supervisor Rasmussen made a motion to approve the payment of vouchers in the amount of \$219,708.45, with checks 21851-21891 for \$186,690.99 coming from the NOW Account and checks 1293-1295 for \$33,017.46 coming from the Payroll Account, including direct deposit and EFT payments. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

11. Adjourn:

Chair Postuchow made a motion to adjourn the meeting. Supervisor Eliason seconded the motion. Motion passed unanimously. The meeting adjourned at 11:00 am.

These minutes were taken at the Town Board Meeting of the Town of Plum Lake held on the 25th day of June, 2024, and were entered in this Record Book by: K. Lechner, Clerk