

Town of Plum Lake

PO Box 280, 8755 Lake St.

Sayner, WI 54560

715.542.4531

office@plumlakewi.gov

www.plumlakewi.gov

Special Town Board Meeting

Wednesday, July 3, 2024, beginning at 9:00 am

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 9:00 am by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Treasurer Klager, Clerk Lechner, Steve Jamroz from Blue Design Group (via Zoom), Sam Wessel from North Central Regional Planning Commission (via Zoom), Gary Carlson, Jane Rosewicz, and Deb Seeger were in attendance.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Approve Agenda to be Discussed in any order:

Chair Postuchow made a motion to discuss the agenda in any order. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

5. Approval of Minutes from previous meetings:

Supervisor Eliason made a motion to accept the Town Board meeting minutes as presented for June 15, 2024. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

6. Discussion and Action on the following:

A. Flexible Facilities Program Grant

1. Technology:

Supervisor Rasmussen stated that technology will range from \$80,000 to \$100,000, not including installation, software, or security. Supervisor Rasmussen recommended the Unified Mesh System. He stated that security wi-fi mesh, door access, and a computer network will cost approximately \$20,000 (not installed). He anticipated that a Zoom Room would cost approximately \$4,000 each, and we would want 2 Zoom Rooms and a portable Zoom Room. Steve Jamroz stated that cameras, door fobs, etc., can be in the construction bid process. It was determined that \$100,000 would be budgeted for technology. Supervisor Rasmussen stated that a telehealth poly cart would cost \$21,984.99, not including software. Supervisor Eliason estimated \$6,289.80 for other furnishings for telehealth and suggested a budget of \$7,000 to adjust for inflation. The following items are recommended:

35 computers (20 laptops and 15 desktop);

10 printers;

3 Zoom Room setups;

1 Telehealth Cart;

2 Battery Back-up Systems (1 for clerk/treasurer office and 1 for telehealth);

1 Portable Sound System;

1 Sound System;

10 Mesh Systems (1 in each room);

3 Projectors with Retracting Screens;
3 85" Smart Televisions;
2 65" Smart Televisions;
10 Computer Accessory Packages; and
Website/Calendar System (approximately \$10,700).

It was suggested that 20% be added to the total for inflation adjustments.

2. **Maintenance Plan:**

Sam Wessel recommended that some numbers be added, although the grant does not request it. Chair Postuchow is estimating a budget of \$20,000 per year, which will include electricity, heat, Zoom costs, maintenance, paper, etc.

3. **Furnishings:**

Supervisor Eliason went through her suggested itemized list of furnishings. She stated that she went under the assumption that some of our current furnishings would be usable.

Supervisor Eliason estimated \$50,000 for furnishings. Sam Wessel stated that the furnishings have to relate directly to telehealth, education or technology.

4. **Overview and Additional Requirements:**

Sam Wessel stated that we could ask for up to \$50,000 for grant administration, and that architectural engineering can be covered, which is 6.75-7%. Other costs included: \$3,000 for plan review from the State of Wisconsin, \$2,500 POWTS (Private Onsite Wastewater Treatment System) permit from the DNR, \$3,000 Environmental, \$2,500-\$3,000 for a survey, and \$3,500 for soil borings. Clerk Lechner will get any costs for a building permit from RC Inspections, Vilas County building permit, and Vilas County septic permit before the next meeting.

7. **Public Comments:**

Gary Carlson had questions regarding rumors about a potential route for ATV/UTVs. Clerk Lechner advised Mr. Carlson to contact the supervisors individually regarding any ATV/UTV route questions as this item was not on the agenda for this meeting and could not be discussed by the Supervisors.

8. **Adjourn:**

Chair Postuchow made a motion to adjourn the meeting. Supervisor Eliason seconded the motion. Motion passed unanimously. The meeting adjourned at 10:37 am.

These minutes were taken at the Town Board Meeting of the Town of Plum Lake held on the 3rd day of July, 2024, and were entered in this Record Book by: K. Lechner, Clerk